

Odisha Forest Development Corporation Limited

(Formerly Orissa Forest Development Corporation Limited)

(A Government of Odisha Undertaking)

CIN-U02005OR1962SGC000446

Regd. Off: Plot No. A/84 Kharavel Nagar, Unit-III, Bhubaneswar, Odisha, PIN-751001

Telephone:-0674-2534086, 2534269 Fax: 0674-2535934

[website: www.odishafdc.com E-mail ID: general@odishafdc.com]



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ELIGIBILITY CRITERIA AND TERMS OF REFERENCE FOR SELECTION IN REEMPLOYMENT/REENGAGEMENT OF RETIRED EMPLOYEES OF OFDC LTD. AND FOREST DEPARTMENT FOR THE FOLLOWING CATEGORY/CADRE OF POST.

Application are invited from the intending eligible retired employees of OFDC Ltd. and Forest Department for reemployment / reengagement in the following vacant posts of the different divisions of OFDC Ltd. in the prescribed application form, details of which can be down loaded from the OFDC website www.odishafdc.com The application is required to be addressed to the concerned Divisional Managers, OFDC Ltd., and to be sent by Regd.post./Email to the concerned Division when the applicant is to be reengaged. The last day of receipt of the Application form is 22.04.2017.

1] Details of vacancies

Sl No	Name of the post	No.of vacancies to be reemployed /reengaged
1.	Sub-Divisional Managers	10

2. Retired employees who are below 63 years of age and who has no pending D.P./vigilance case against them can only apply. He should be physically fit to work in Forest & Rural areas.

3. A person may apply for the post of SDM, subject to condition that, he has either worked in the post of SDM/R.O. for 2 years or at least have 03 years working experience in the post of Dy.SDM/Dy.R.O.

The Range Officers and Deputy Ranger would be equivalent to the post of Sub-Divisional Manager.

4. The applicant may indicate the name of the Division and the Zone where he is interested and the applicant may give his option for the place of posting/Sub-Division.

Tentative place of Posting

Sl. No.	Name of the Zone	Name of the Division	Address and email	SDM
1	Bhubaneswar[C]Zone	a)BBSR[C]Division	Divisional Manager, OFDC Ltd. 217/218 Satyanagar, Bhubaneswar email – dm.bhubaneswar@odishafdc.com	01
2	Bolangir[C]Zone	a)Bolangir[CKL]Division	Divisional Manager, OFDC Ltd. Bolangir[CKL]Division, Jalaram Temple Road, At/P.O/Dist.- Bolangir email- dm.bolangir@ odishafdc.com.	02
		b)Bhawanipatna[CKL]Division	Divisional Manager, OFDC Ltd., Bhawanipatna[CKL]Division At/P.O:- Bhawanipatna Dist:- Kalahandi email-dm.bhawanipatna@odishafdc.com	02
		c)Nabarangpur[CKL]Division.	Divisional Manager, OFDC Ltd. Nabarangpur[CKL]Division At/P.O/Dist.-Nabarangpur email-dm.nowrangpur@odishafdc.com.	01
3	Sambalpur[C]Zone	a)Sambalpur[CKL]Division	Divisional Manager, OFDC Ltd., Sambalpur[CKL]Division, Brooks hill, Sakhipada, Dist:- Sambalpur email-dm./sambalpur@odishafdc.com.	02
		e)Jharsuguda[CKL]Division	Divisional Manager, OFDC Ltd., Jharsuguda[CKL]Division At/P.O/Dist:- Jharsuguda email-dm.jharsuguda@odishafdc.com.	02
		Total		10

5. Initial period of engagement shall be for one year which can be extended further, if required.

6. The engagement is purely temporary in nature and the engaged employee can be disengaged by giving one week notice and without assigning any reason thereof. The decision of the Managing Director, OFDC Ltd. would be binding and final.

7. [i] The retired OFDC employees on re-engagement shall be paid a consolidated remuneration as under.

Sl No	Rank	Consolidated remuneration Per month
1	Sub-Divisional Manager	Rs.28,000/-

[ii] The retired employee of Forest Department would receive the consolidated remuneration as detailed in Finance Department Memorandum No.Pen-269/11/5554/F dated 16.02.2012 and Pen-269/2011-8852/F dt.12.03.12 or last wages drawn[i.e.Pay+GP+DA]minus pension plus T.I drawn whichever is less.

[iii] House rent allowance, DA & TA as admissible to OFDC employee shall be paid. No other allowance or any other claim under Medical Rule, ID Act, compensation etc. shall be applicable.

8. The engaged employee shall be subjected to official rules of business and has to obey general principle of OCS and conduct Rule. He /shall sign an undertaking to this effect before reemployment /reengagement.

9. The employee will work under administrative control of the Divisional Manager, and shall be duty bound to carry out all official business, as per the instruction and guidance of the Divisional Manager.

10. He may be required to under take tour and will discharge all routine function of a Sub-Divisional Manager of OFDC.

11. The engaged employee should be submitted a Security Bond of Rs.1,00,000/- [Rupees one lakh] only on his joining which will be valid for the period of his engagement.

12. The applicant should submit the required self attested documents with the application form for necessary verification by the selection committee.

13. The application should be sent by Regd.post to the address of respective Divisional Manager,OFDC Ltd. in a sealed envelop super scribing "**REENGAGEMENT OF RETIRED EMPLOYEE FOR THE POST OF SDM**" which will be received on or before 5.00 P.M. of 22.04.2017. The application can also be sent by email, which should be followed by hard copy. The receipt of application form after the schedule date & time will be rejected without any intimation to the applicant.

APPLICATION FORM FOR REEMPLOYMENT/REENGAGEMENT IN OFDC LTD.

APPLICATION FOR THE POST OF _____

1] Name of the Retired employee
[In Block Letters] [enclose ID proof] _____

2] Father's Name : _____

3] Permanent Address: _____

4] Present Address :

[Address for correspondences]

Phone No. Mobile. Email id.

5] Date of Birth:

[enclose proof of D.O.B]

6] Age as on _____

7] Date of retirement [enclose relive order copy]

On superannuation _____

8] Office from which Retired :-

9. Give employment details for last 05 years.

Name of the office	Post hold	Period		Duration of Service.
		From	To	
1	2	3	4	5

10] Salary last drawn at the time of retirement

Name of the post	Pay Band	Pay Scale	Last Drawn Gr. pay	% of D.A. Amount	% of HRA	Other Allowance If any
1	2	3	4	5	6	7

11] Choice of Option

Sl. No.	Name of the post	Name of the Division	Name of the Sub-Division	Name of the Zone
1	Sub-Divisional Manager	1. 2. 3.		

12] Declaration to be signed by the candidates

I do hereby declare that, all the information given in this application are true, complete and correct to the best of my knowledge and belief and in the event of any information being found false, my candidature shall be liable for rejection.

I do hereby under take to obey and abide by the official Rules of business and General principle of OCS & conduct Rule.

I do hereby also undertake to work where I shall be posted and for the better interest of OFDC Ltd. without any obstacle and hesitation.

Place
Date:-

Signature of the Applicant.

Photograph