

Odisha Forest Development Corporation Limited

(Formerly Orissa Forest Development Corporation Limited)

(A Government of Odisha Undertaking)

CIN-U02005OR1962SGC000446

Regd.Off:Plot No.A/84 Kharavel Nagar, Unit-III, Bhubaneswar, Odisha, PIN-751001

Telephone: -0674-2534086, 2534269 Fax: 0674-2535934

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Tender call Notice

No. 6416/Store/283/2017-18, Dt: 28.03.2018

Sealed tenders are invited from the interested printers and Press owners of Bhubaneswar jurisdiction only having registered under GST Act for printing of Bill book, Cash memo book and Money receipt book for use by Odisha Forest Development Corporation Ltd. The tenderers may submit their offer in a sealed cover addressed to the Managing Director, Odisha Forest Development Corporation Ltd., A/84, Kharvelnagar, Bhubaneswar by 3.00 P.M of 16.04.2018 either by Regd. Post / speed post or drop in the tender box kept at Ground floor of Corporate Office, which will be opened on the same day at 4.00 P.M in presence of the bidder or their authorized representative.

The cost of tender paper along with specification of books and terms and conditions etc. may be seen from the above website of OFDC Ltd.

For Odisha Forest Dev. Corporation Ltd

Sd/-

Managing Director

Terms and Conditions of Tender call Notice No. 6416 dt 28.03.2018

01) The various specifications of Books for printing are as follows:

- a) **Bill book** (Size - 26 ½ X 21 cm) consisting of 100 X 4 pages (Quadruplicate)
Approximate quantity: 380 books
- i) Cover paper craft paper with one side single colour printing
 - ii) Inner paper (52 GSM) original - pink, duplicate - blue, triplicate - green quadruplicate - white with one side single colour printing.
 - iii) Binding in thread stitch with side cloth and perforating of inner papers up to triplicate.
 - iv) Book number and serial number is to be made in all pages
- b) **Cash memo book** (Size - 21 X 17 cm) consisting of 100 X 3 pages (triplicate)
Approximate quantity: 890 books
- i) Cover paper craft paper with one side single colour printing
 - ii) Inner papers of sewa 52 GSM in all white colour and one side single colour printing.
 - iii) Binding in thread stitch with top cloth and perforating of inner papers up to duplicate
 - iv) Book number and serial number is to be made in all pages
- c) **Money receipt book** (Size - 21 X 17 cm) consisting of 100 X 3 pages (triplicate)
Approximate quantity: 750 books
- i) Cover paper craft paper with one side single colour printing
 - ii) Inner papers of sewa 52 GSM in all white colour and one side single colour printing.
 - iii) Binding in thread stitch with top cloth and perforating of inner papers up to duplicate
 - iv) Numbering of book number and serial number is to be made in all pages

02) An amount of Rs.200.00 + GST @5% (non-refundable) is to be deposited through bank draft in favour of Odisha Forest Development Corporation Ltd payable at Bhubaneswar towards cost of tender paper or else the tender is liable for rejection.

03) The tender documents should accompany with Rs.3,000/- (Rupees three thousand)only towards EMD in shape of bank draft drawn in favour of Odisha Forest Development Corporation Ltd., payable at Bhubaneswar failing which the tender will be liable for rejection. The EMD of the unsuccessful bidders shall be refunded after finalization of tender and in case of successful bidder, the same shall be adjusted towards as Security Deposit and retained with OFDC till final delivery and payment. In case of non compliance to the terms and conditions, the Security Deposit shall be forfeited to OFDC Ltd.

- 04) The tender documents should accompany with copy of GST registration certificate, PAN card and sample papers of printing for verification.
- 05) The tenderers are requested to inspect the sample books meant for printing from this office during office hours before participation in the tender.
- 06) The approved supplier will provide proof copies of the books within 07 days of receipt of the printing order for correction if any and will deliver the printed books at our Corporate Office within 15 days without charging extra cost.
- 07) The quantity of books to be printed may vary depending on the requirement. The offer towards printing cost of books is to be submitted excluding GST as follows: order.

SL No	Item of books to be printed	Approx. quantity to be printed	Offered cost Excluding GST (in rupees)	Remarks
01	Bill book			
02	Cash memo book			
03	Money receipt boom			

- 08) The Corporation reserves the right to accept or reject any tender without assigning any reason thereof.

Sd/-
Managing Director