

ଓଡ଼ିଶା ବନ ଉନ୍ନୟନ ନିଗମ ଲିମିଟେଡ୍
Odisha Forest Development Corporation Limited

(Formerly Orissa Forest Development Corporation Limited)

(A Government of Odisha Undertaking)

CIN-U02005OR1962SGC000446

OFFICE OF THE DIVISIONAL MANAGER, BHUBANESWAR(C) DIVISION

Plot No. 217/218, Satyanagar, Bhubaneswar, PIN-751007, Tele/ FAX-0674-2570608

(Website: www.odishafdc.com E. Mail ID: dm.bhubaneswar@odishafdc.com)




**TENDER CALL NOTICE FOR RUNNING OF A "CAFETERIA" INSIDE JAYADEV
BATIKA, KHANDAGIRI, BHUBANESWAR.**

Sealed tenders are invited from the intending Firms/ Restaurant owners/Hoteliars/individual food Venders etc. for running a CAFETERIA in the identified space located inside the premises of Jayadev Batika, Khandagiri, Bhubaneswar with an approximate covered/carpet area of 3380 Sq.ft. and about 5700 Sq.ft. of open garden/ Lawn space on lease basis for a initial period of eleven months on monthly rent basis subject to extension for further period on mutual consent of both the parties.

Interested parties may inspect the location and obtain necessary Tender papers from the above address on any working day during office hour from 12.03.19 to 25.03.19 The cost of tender paper is Rs.500/- + GST as applicable which is non refundable. The Tender paper duly filled and accompanied with Earnest Money Deposit of Rs.15,000/- (Rupees fifteen thousand)only in shape of Bank draft drawn in favour of Divisional Manager, Odisha Forest Development Corporation Ltd., payable at Bhubaneswar, will be received up to 2.00 PM of dated 25.03.19 in the above address and will be opened at 3.00PM on the same day in presence of the tenderers or their authorized representative. The details of terms and conditions can be seen in our website www.odishafdc.com.

For Odisha Forest Development Corporation Ltd.


(Rudramani Sahoo)
Divisional Manager
Bhubaneswar (C) Division



ଓଡ଼ିଶା ବନ ଉନ୍ନୟନ ନିଗମ ଲିମିଟେଡ୍
Odisha Forest Development Corporation
Bhubaneswar (C) Division

Tender call notice for running of a Cafeteria inside
Jayadev Batika, Khandagiri, Bhubaneswar

Sealed tender in plain paper are invited from intending Firm/ Restaurant Owners/ Hoteliers/ Individual Food Vendors etc. by the Divisional Manager, Odisha Forest Development Corporation Ltd., Bhubaneswar (C) Division for running of a Cafeteria in a building space located inside the premises of Jayadev Batika with an approximate covered/ carpet area of 3380 Sq. Ft and about 5700 Sq. ft open garden/ lawn space area on a lease basis for a initial period of eleven months on monthly rent basis, subject to extension of the lease for a further extended period on mutual consent of both the parties. The facilities like toilets, electricity supply and other amenities etc. are also available in the said cafeteria. The electricity consumption charges will be charged extra on monthly basis as determined by the CESU authorities which charges is to be borne by the lease holder. The tender papers shall be available in the office of the undersigned on all working days during office hours up to 25.03.19 on payment of Rs. 500/- + GST as applicable (non refundable) in shape of cash or Bank Draft drawn in favour of the Divisional Manager, Odisha Forest Development Corporation Ltd., Bhubaneswar (C) Division Bhubaneswar payable at any Nationalized/ Scheduled Bank of Bhubaneswar. The tender form, complete in all respect shall be received from the tenderers in person to be deposited in the tender box available in the office of the undersigned or through Registered Post/ Speed Post only up to 2.00 P.M of 25.03.19 and shall be opened on the same day at 3.30 P.M. in presence of tenderers or their authorized representatives in the office of the undersigned. Each tender should be accompanied with E.M.D of Rs. 15,000/- (Rupees Fifteen thousand only) in shape of Bank Draft drawn in favour of the Divisional Manager, OFDC Ltd., Bhubaneswar (C) Division on any nationalized Bank/ scheduled Bank payable at Bhubaneswar without which the tender paper so submitted will be declared invalid and liable for rejection. The tenderer should furnish copies of necessary solvency certificate, TIN and TAN/PAN etc. along with their respective tender. Successful tenderer is required to execute an agreement to the effect of running the Cafeteria on payment of security deposit @ 25% of the total monthly rent payable in eleven months of the agreement period in shape of Bank Draft before execution of the agreement. In case of failure to deposit the security deposit so required, the E.M.D amount is liable to be forfeited and no claim whatsoever shall be entertained.

The legal jurisdiction for any dispute in the transaction shall be within the jurisdiction of Bhubaneswar court only. The authority reserves the rights to accept or reject any or all tenders without assigning any reason thereof. Further details can be obtained from the office of the undersigned on all working days during office hours up to 25.03.19.

RUNNING OF CAFETERIA

1. Details of the Cafeteria:

The proposed Cafeteria has a RCC roof hall (building) measuring about 3380 sq. ft. with tile flooring and an open court yard of about 5700 sq. ft. with good lawn and garden in front of it.

2. Scope of the tenant/Lease holder:

- i. The tenant/Lease holder can erect temporary structures/ sheds, install electrical fittings and fixtures, appliances and set up counter, show cases etc. as per their requirement. The tenant should install necessary furniture including dining tables and chairs and is free to do the befitting interiors to the Cafeteria hall without causing any damage to the existing building. However, the tenant/ Lease holder can display the advertisement in respect of the products dealt by him in the said cafeteria.
- ii. The tenant/lease holder has to pay the electricity charges as per actual electricity consumption at the prevailing commercial tariff fixed by the CESU on monthly basis, if not paid then the due electricity amount shall be adjusted from the S.D. kept with OFDC Ltd.
- iii. The tenant/lease holder has to ensure safe disposal of waste materials before 7.00 AM of the next working day outside the premises of Jayadev Batika. Musical instruments beyond permissible decibel limit shall not be allowed. No picnicking, group partying, hosting of events would be permissible
- iv. The tenant/lease holder shall maintain the premises of the Cafeteria neat and clean and no damage should be caused to the buildings, properties and assets of Jayadev Batika by him or by his agents and employees.
- v. Limited number of entry passes shall be issued by OFDC Ltd., to the tenant/lease holder/his agents/ suppliers/ employees etc enabling them to enter in to the Jayadev Batika through demarcated routes. The tenant/lease holder has to furnish the list of such persons working with him with their names, photographs and other details for issue of such entry passes.
- vi. The tenant/lease holder shall be indemnified by OFDC Ltd., if for any liability bestowed on it because of omission and commission caused by him or by his agents.
- vii. The tenant/lease holder shall abide by the acts, rules and regulations framed by various departments, Local Bodies, State and Union Government, as applicable to him. He shall also be solely responsible for omissions, commission and compliance of such act and rules.

3. Other terms and conditions:

- i. The tenant/lease holder has to enter into an agreement for a initial period of eleven months subject to renewal of the same for a further extended period on mutual consent after completion of the agreement period successfully.
- ii. The tenant shall pay the rent during the said agreement period offered by him in the tender paper on monthly basis on or before the 7th of each month in advance in the office of the Divisional Manager, Odisha Forest Development Corporation Ltd. in shape of cash or in shape of Bank Draft.
- iii. The tenant/lease holder shall deposit S.D. @ 25% of the total monthly rent payable for the lease period before issuance of allotment order in shape of cash/ Bank Draft which amount shall be kept as security deposit and the said amount shall be refunded to the tenant / lease holder after successful completion of the contract period and after peaceful vacation of the lease hold premises. In the event of any damages caused by the tenant /lease holder or by his employees during the lease period to the demised premises, its fixtures, fitting etc. the said damaged cost shall be adjusted from the said SD amount . If the said S.D. amount is not found sufficient to meet any such eventuality/requirement in that case the tenant/ lease holder has agreed to compensate the balance amount as damage as to be determined by OFDC. Further if the lease rent shall not be deposited in due time as per Clause ii of the Terms and Conditions, then the S.D. kept with OFDC Ltd. shall be forfeited.
- iv. The tenant/lease holder should be strictly confined his/ their activities to the area earmarked for running of cafeteria and related facilities and for the purpose for which the same has been let-out to him.
- v. The cafeteria shall be allowed to remain open from 7.00 AM and it will be allowed to be opened for another one hour after closure of Jayadev Batika in each working day.
- vi. Cooking through firewood shall not be allowed in the cafeteria. No alcohol or other intoxicating items, cigarettes/bidi, pan, pan masala etc. and other prohibited items shall be allowed to be sold in the cafeteria.
- vii. Branded products shall only be sold as per the MRP mentioned therein within the expiry period. Rate chart shall be displayed prominently in the premises of the cafeteria for the information of visitors/public.
- viii. No manpower will be provided by Odisha Forest Development Corporation Ltd. for the maintenance and management of the cafeteria.
- ix. The tenant/lease holder shall ensure that the environment, landscape, flora and fauna and any other local feature of the place is not disturbed/damaged and are properly maintained. The tenant/lease holder shall take steps to minimize pollution of the premises which includes noise pollution. Use of plastic bases are prohibited inside the cafeteria .
- x. The tenant/lease holder shall not sublet/sub-lease the premises or any part of it to anybody in any circumstances and shall not make permanent alteration or addition to the existing infrastructure without prior written permission of the authority.

- xi. The tenant/lease holder shall not use the portion of cafeteria and open space for purposes other than the purpose it is granted.
- xii. The authority may cancel the agreement at any time if they received any complaint that the lease holder of the cafeteria is providing food of low quality to visitors and also providing poor services and causing harassment to visitors. It is also agreed that for violation of any of these terms and conditions mentioned above the authority has got the right to rescind the agreement at any point of time by giving 07 days notice to the tenant/lease holder with a direction to vacate the premises.
- xiii. The contents mentioned in the tender call notice shall also form part of the agreement executed between both the parties.

4. Submission of tenders:

Tenders may be submitted in the prescribed format with all required information by the applicant on all working days till 2.00PM of 25.03.19. The tenders can be submitted in the Office of Divisional Manager, Odisha Forest Development Corporation Ltd., Bhubaneswar 751007 in person or by **REGISTERED POST/ SPEED POST** only. The sealed tender should be superscribed as "Tender for letting out a hall of Jayadev Batika for Cafeteria". The tenderer may put their tender in the box provided for the purpose in the office of Divisional Manager, Bhubaneswar during office hours. No tender will be received by hand or any other mode. Tenders reached after the stipulated date will not be entertained.

5. Opening of tenders:

The tenders shall be opened on 25.03.19 at 3.30 PM in presence of tenderers or their authorized representatives in the office of the undersigned.

6. Selection of tenant/ Lease holder:

The tender will be finalized on the basis of credentials and offer of rent. If felt necessary, the tenderer will be invited to make a presentation before a panel of selectors on a suitable date. Only highest offer of rent shall not entitle a tenderer for selection, however, this will be a major consideration.

The undersigned has the right to accept or reject any or all tenders without assigning any reason thereof.

**Divisional Manager,
Odisha Forest Development Corporation Ltd.
Bhubaneswar (C) Division**

For office use only

M.R. No. _____ **Date.** _____
Issued to _____

(Authorized Signatory)