

Annexure - A (Revised)

SL No	Name of the Office Stationeries with brand & specification	Quantity Required	Rate to be Quoted (excluding GST)	Remarks
01	Alpin (Bell) Original	20 Pkts		
02	Budkin Plastic Handle	20 Pcs		
03	Correcting Fluid Pen – White (Camlin)	30 Nos		
04	Carbon paper Blue (Kores)	02 Pkts		
05	Carbon paper Both side (Kores)	02 Pkts		
06	Calling Bell (Manual)	05 Nos		
07	Cover file(Dak folder) (Full cloth pasted)	20 Nos		
08	Cello Tape 2" Transparent	15 Rolls		
09	Cello Tape 2" Brown colour	20 Rolls		
10	Cello Tape 2" Green , Red & Blue colour 25 mtrs each	05 Rolls each		
11	Glue Stick 15 Grams (Camel)	05 Nos		
12	Gum – 700 ML (Camel)	10 Bottle		
13	Gum – 150 ML (Camel)	20 Bottle		
14	Green Pencil (Natraj)	20 Pkts		
15	Gems Clip	10 Pkts		
16	Marker Pen (Highlighter)	20 Pcs		
17	Pencil – Black (Natraj)	05 Pkts		
18	Pencil Rubber – Nondust (Apsara)	02 Pkts		
19	Pencil Battery for Watch (Eveready)	20 Nos		
20	Pencil Battery for remote (Eveready)	20 Nos		
21	Paper Weight (Glass round)-7 CM dia	20 Nos		
22	Paper Cutter (Knife)	10 Nos		
23	Pin Cushion (Omega)	05 Nos		
24	Pen – Bothside (Linc good quality)	50 Pcs		
25	Page mark flap (five colour)	10 Nos		
26	Plastic folder with bottom	50 Nos		
27	Refill (Blue and Red) – Link	150 Pkts		
28	Rolled register No.40 (Inner paper conquest 11.9 kg)	15 Nos		
29	Rolled register No.30 (Inner paper conquest 11.9 kg)	15 Nos		
30	Rolled register No.24 (Inner paper conquest 11.9 kg)	10 Nos		
31	Rolled register No.20 (Inner paper conquest 11.9 kg)	20 Nos		
32	Rolled register No.16 (Inner paper conquest 11.9 kg)	20 Nos		
33	Rolled register No.10 (Inner paper conquest 11.9 kg)	10 Nos		
34	Rolled register No.8 (Inner paper conquest 11.9 kg)	20 Nos		
35	Rolled register No.6 (Inner paper conquest 11.9 kg)	20 Nos		
36	Rolled register No.4 (Inner paper conquest 11.9 kg)	20 Nos		
37	Rolled Paper DFC (Sewa)	01 ream		
38	Rolled Paper SFC (Sewa)	02 ream		
39	Room Freshener (Godrej)	20 Nos		

40	Steno Book (200 Pages) Classic	30 Nos		
41	Steno Pencil (Natraj)	02 Pkt		
42	Stappler (24X6) Kangaroo	05 Nos		
43	Stappler (12X6) Kangaroo	20 Nos		
44	Staple Pin (24X6), Kangaroo	10 Pkts		
45	Staple Pin (12X6), Kangaroo	100 Pkts		
46	Stamp Pad(Faber Castle) 110/70 mm	10 Nos		
47	Stamp Pad Ink-Villet 60 ML (Kores)	05 Nos		
48	Scale 30 Cm (Steel Ajanta)	10 Nos		
49	Scale 30 Cm (Plastic Camlin)	10 Nos		
50	Sealing Wax (Graps)	05 Pkts		
51	Scissor (Faber Castle) 200 mm	10 Nos		
52	Tag (Nylon-8") as per sample	210 Bdl		
53	JK Paper A4 size (70 GSM)	600 Pkts		
54	JK Paper A4 size (75 GSM)	75 Pkts		
55	JK Paper Legal size(75 GSM)	10 Pkts		
56	JK Paper A3 size (75 GSM)	05 Pkts		
57	White Paper SFC (Sewa)	02 ream		
58	Waste Paper Basket (Cello) Bucket type	40 Nos		