

Odisha Forest Development Corporation Limited



(Formerly Orissa Forest Development Corporation Limited)

(A Government of Odisha Undertaking)

CIN-U02005OR1962SGC000446

Regd. Off: Plot No. A/84 Kharavel Nagar, Unit-III, Bhubaneswar, Odisha, PIN-751001

Telephone:-0674-2534086, 2534269 Fax: 0674-2535934

[website: www.odishafdc.com E-mail ID:general@odishafdc.com]

Advertisement No. 8918 /OE-II (M)/ 02/2022

Dated, Bhubaneswar 19 th May, 2022

**ELIGIBILITY CRITERIA & TERMS OF REFERENCE FOR SELECTION OF RE-
ENGAGEMENT OF RETIRED DIVISIONAL MANAGERS OF O.F.D.C. LTD TO WORK AS
DIVISIONAL MANAGERS IN OFDC LTD AND FOR EMPANELMENT FOR CONSIDERATION
OF FUTURE RE-ENGAGEMENT.**

Odisha Forest Development Corporation Ltd (OFDC) invites applications from retired Divisional Managers (D.Ms) of OFDC Ltd. for re-engagement through selection as Divisional Managers to work in different Divisions of OFDC Ltd. The candidates should have at least three (3) years experience as Divisional Manager in any of the Division of the OFDC and for empanelment for consideration of future re-engagement.

Interested retired personnel can download the detailed job description, eligibility criteria, emoluments' etc. and application from OFDC official website (www.odishafdc.com). The last date of receipt of application is **06.06.2022 up to 05.00 P.M.**

The application is to be sent by Speed post/ Regd.post only to the Managing Director, O.F.D.C. Ltd., A/84, Kharavelnagar, Bhubaneswar. The applicant willing to be considered at more than one place should indicate the same in the application form, in order of preference.

ELIGIBILITY, REMUNERATION AND TERMS OF REFERENCE Etc;

1. The candidate should have worked in the post of Divisional Manager in OFDC Ltd for a minimum period of **three (3) years.**
2. Details of vacancies. **06 posts.**
3. **Remuneration:** The consolidated remuneration of retired D.Ms of OFDC Ltd to be fixed at **Rs. 60,000/-** per month.

4. Retired employees who are below **63 years of ages** as on 31.05.2022 and who has no pending D.P/ Vigilance Case against them can only apply. He should be physically fit to work in Forest, Rural and urban areas.
5. The applicant may indicate the name of the Division where he is interested to be engaged. The applicant may give his option for more than one place. However, the management reserves the right to post the re-engaged officer in any other needy place.
6. Initial period of engagement shall be up to six months from the date of joining which can be extended further if required on satisfactory performance.
7. The engagement is purely temporary in nature and the engaged employee can be disengaged without assigning any reason thereof.
8. T.A. & D.A. (when deputed on duty) as admissible to OFDC employee shall be paid. No other allowance or any other claim under Medical Rule, ID Act, Compensation etc. shall be applicable.
9. The re-engaged employee shall be subjected to Official Rules of business and has to obey General Principle of OFDC Conduct Rule. He/She sign an undertaking to this effect before re-engagement.
10. The application should be sent by Registered Post / Speed Post to the Managing Director, OFDC Ltd., A/84, Kharvel Nagar, Unit-III, Bhubaneswar-751001 in a sealed envelope super scribing **"RE-ENGAGEMENT OF RETIRED EMPLOYEE FOR THE POST OF DIVISIONAL MANAGER"** The last date for receipt of application is **06.06.2022 up to 05.00 P.M**
11. Further, they are requested to submit their self attested copy of relieve order on superannuation and xerox copy of HSC Certificate as proof of date of birth with the application. Any query in the matter may be addressed to the Managing Director, OFDC Ltd.
12. Person with proven track record and past performance will only be considered.
13. The selection of suitable of retired officers for re-engagement as Divisional Managers will be made by a Selection Committee to be constituted for the purpose.
14. The re-engaged Divisional Managers shall exercise all powers & authority as usual and shall be subject to accountabilities attached to the post of regular

Divisional Managers. The re-engaged officers shall also be subjected to transfer and posting as and when required by the Corporation.

15. No. TA / DA will be paid to the applicant if called for Test / Interview.
16. An employee shall be required to give an undertaking that No DP / Vigilance Case is pending against him/her.
17. The candidate should submit the Medical Certificate in support of his Physical Fitness from any Registered Medical Officer.
18. The authority reserves right to accept/ reject any or all application without assigning any reason.
19. In case of any dispute, the decision of the Managing Director, OFDC Ltd will be final and binding.

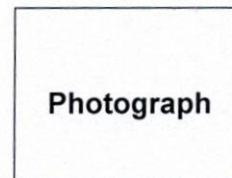

19.05.2022
MANAGING DIRECTOR

APPLICATION FORM FOR RE-ENGAGEMENT FOR THE POST OF DIVISIONAL MANAGER

Name of the Division interested to work (in order of preference)

- A. _____
- B. _____
- C. _____

- 1.Name of the applicant (In Block Letter):
- 2.Father's Name:
- 3.Present Address with Mobile No.:
- 4.Permanent Postal Address:
- 5.Qualification:
- 6.Date of Birth:
- 7.Date of initial joining in OFDC:
- 8.Date of promotion to the post of Divisional Manager
- 9.Date of Retirement:
- 10.Post held at the time of retirement:
- 11.Place from where retired with name of the Division with detail address of the office:
- 12.Give employment details:



Period		Place of Work	Works Assigned
From	To		

13.E-mail ID:

14.Declaration to be signed by the Candidate:

I do hereby declare that, all the information given in this application are true, complete and correct to the best of my knowledge and belief and in the event of any information being found false, my candidature shall be liable for rejection.

I do hereby undertake to obey and abide by the official Rules of business and General Principle of OFDC Conduct Rule.

I do hereby undertake that there is no D.P./vigilance case pending against me.

I do hereby also undertake to work where I shall be posted and for the better interest of OFDC Ltd. without any obstacle and hesitation.

Place:

Date:

Signature of Applicant.