

ଓଡ଼ିଶା ବନ ଉନ୍ନୟନ ନିଗମା ଲିମିଟେଡ୍ Odisha Forest Development Corporation Limited



(A Government of Odisha Undertaking)

CIN-U02005OR1962SGC000446

Regd. Off: Plot No.A/84 Kharavel Nagar, Unit-III, Bhubaneswar, Odisha, PIN-751001

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Quotation Call Notice

No. 8375/OFDC-25013/19/2023-Comm

Dated Bhubaneswar the, 6th May, 2025

Sealed quotations are invited from the GST registered firms/manufactures/dealers for annual maintenance contract of On-Grid connected Solar Photovoltaic Power Plant of 50KW capacity, Solar PV panels and On-grid Inverter installed in the Corporate Office of OFDC Ltd., A/84, Kharavela Nagar, Unit-III, Bhubaneswar. The quotation should accompany with Earnest Money Deposit of Rs.10,000/- (Rupees ten thousand) only in shape of Demand Draft drawn on any nationalized bank in favour of Odisha Forest Development Corporation Ltd. and payable at Bhubaneswar and reach the undersigned on or before 22.05.2025 by 03.00 P.M. and shall be opened on the same day at 04.00 P.M. in presence of the quotationers or their authorized representatives. The application form containing general bid information and terms & conditions for annual maintenance contract of on-grid connected Solar Photovoltaic Power Plant of 50KWp capacity will be available from this office on any working day from 08.05.2025 on payment of Rs.1,000/-+GST@18% or can be downloaded from our website www.odishafdc.com and in that case the applicant is to furnish a separate demand draft for an amount of Rs.1,180/- (Rupees one hundred one hundred eight only) towards cost of form which is non-refundable. Further, details can be obtained from the above addressees.

For Odisha Forest Development Corporation,

Managing Director

TERMS AND CONDITIONS FOR ANNUAL MAINTENANCE CONTRACT OF
ON-GRID CONNECTED SOLAR PHOTOVOLTAIC POWER PLANT OF 50KW CAPACITY

(Ref: - quotation call notice No. 8375 dt. 06/05/2025)

The following terms and conditions will be followed for annual maintenance contract of on-grid connected solar photovoltaic power plant of 50kwp capacity by Odisha Forest Development Corporation Ltd. (OFDC) and the Service Provider shall ensure full compliance of the same.

- 1) The intending service provider should have been registered under GST with a valid PAN and self-attested copies of GST & Pan are to be submitted along with quotation.
- 2) Required amount towards cost of form and EMD are to be submitted along with quotation in shape of demand draft drawn on any nationalized bank in favour of Odisha Forest Development Corporation Ltd. and payable at Bhubaneswar, failing which, the offer will not be entertained. The EMD of Rs.10,000/- will be refunded to the unsuccessful bidder soon after finalization of quotation. In case of successful bidder, the EMD will be treated as security deposit (S.D.) and retained with OFDC Ltd.
- 3) Tenderer should be a registered and experienced Service Provider/System Integrator. Preference will be given to tenderer having adequate experience in the field of installation and maintenance of solar power plant projects either directly or through a supplier company.
- 4) Tenderer found technically qualified and quoting the lowest rate acceptable by OFDC, shall be required to enter into an Agreement with OFDC on a non-judicial stamp paper of Rs.100/- in the prescribed format appended hereto. Tenderer shall quote his rates in format at Annexure-I as per various terms and conditions of the tender documents, which will form part of the agreement.
- 5) The job (AMC) shall be allotted/valid for a period of three years, which may be extended further based on performances and on mutually agreed terms & conditions.

6) Interested firm should inspect the site and its surroundings and be satisfied themselves before participating and submitting their offers. They should ensure the means of access to the site and obtain all necessary information as to risks, contingencies and other circumstances, which may influence or affect their offer. The firm shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent upon any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining all materials at his own cost, tools & plants, water electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents.

7) OFDC shall provide such spares /equipment which gets faulty due to recognized technical faults for replacement, if required.

8) Minimum Capacity Utilization Factor (CUF) of 12% should be maintained for the period of work order and the bidder should send the annual plant output details to OFDC for ensuring the CUF in the prescribed format as below:

Month	Generation in KWh	Grid Outage (hh:mm)	Invertor down period (hh:mm)	Remarks

Total generation for the Annual in kWh:

Cumulative generation since commissioning in kWh:

CUF for the year in %:

Cumulative CUF since commissioning in %:

Date:

Signature of the Authorised signatory
of the System Integrator
(Name:_____)

9) Solar Pannels should be cleaned at least once in every month. Water and a soft sponge or cloth may be used for cleaning and avoid use of detergent or any abrasive material for Pannel cleaning, Isopropyl alcohol may be used to remove oil or grease stains. Checking the functionality and ensure the cleanliness of cables & connection boxes, inverter and power plant system.

10) For un-satisfactory performance or violation of terms of agreement, the AMC can be terminated by OFDC during the contract period giving a written notice of 15 days.

11) The Corporation reserves the right to cancel the entire contract without assigning any reason thereof.

12) In case any dispute, the matter shall be referred to the Managing Director, OFDC Ltd. whose decision shall be final and binding on both the parties.

13) For any legal dispute, the same shall be referred to the Court within the jurisdiction of Bhubaneswar only.

For Odisha Forest Development Corporation Limited

A handwritten signature in blue ink, appearing to be 'N. K. Singh', is written over a circular stamp.

Managing Director

N.B.-i) Last date of receipt of tender by 3 P.M. of 22.05.2025.

ii) Opening of tender at 4 P.M. of 22.05.2025.

Annexure-I

Format for submission of tender for annual maintenance contract of On-Grid connected Solar Photovoltaic Power Plant of 50KWp capacity as per Tender Call Notice No. _____ dt. _____ 2025

1	Name of Service Provider/Firm:	
2	GST Registration No.: (Attach self-attested copy)	
3	Permanent Account No.: (Attach self-attested copy)	
4	E.P.F. Registration No. (Attach self-attested copy)	
5	E.S.I. Registration No.: (Attach self-attested copy)	
6	Detail Postal Address:	
7	Contact No.:	a) Mobile No: b) e-mail:
8	Details of Enclosures: a) Cost of Tender Paper b) EMD of Rs.10,000/-:	a) DD No. _____ & Date: b) MRT No. _____ & Date: DD No. _____ & Date:
9	Offered amount towards annual maintenance of 50kw on-grid solar power plant, PV Pannels and inverter etc.	
10	Detail of Bank A/c: a) Name of Bank and Branch: b) Account No.: c) IFSC Code:	

Signature of the authorised person
Date:

Declaration

I have gone through the detail terms and conditions notified for this Quotation call notice and declare to abide by the same.

Signature of the authorised person
Date: